



DROP / ADD FORM

Revised 3/16/26 HI

Office of the Registrar
 1570 Baltimore Pike
 Lincoln University, PA 19352
 484-365-8087:Phone 484-365-8116:Fax

Last Name	First Name	Middle Initial	Student ID#

DROP

COURSE & SECTION e.g., ENG-1001-01	TERM e.g., Fall 26	COURSE TITLE

*Instructors approval is NOT REQUIRED to Drop a course, but the instructor should be informed. Dropping a course removes the course from your transcript and may be done UP TO AND INCLUDING the last date to Drop/Add. Withdrawing from a course results in a grade of "W" and may be done UP TO AND INCLUDING the Last Day to Withdraw.

ADD

COURSE & SECTION e.g., ENG-2001-01	TERM e.g., Fall 26	PERMISSIONS	
		INSTRUCTOR CONSENT	COURSE CLOSED

*INSTRUCTOR APPROVAL IS REQUIRED if you are adding the course AFTER the class has already met for four (4) hours or more.

The student should personally inform the instructor in all cases of adding and dropping courses.

Student Signature

Date

FOR USE BY OFFICE OF THE REGISTRAR

Verified by: _____ Date: _____